

CCIR Trainer

The Arc of Indiana is a state-wide, not-for-profit association that advocates for people with developmental disabilities and their families.

The purpose of a job description is to give a framework to the general nature of the position. The Arc of Indiana is successful because of the teamwork of all employees working together to build a solid organization to advocate for people with intellectual and other developmental disabilities (IDD) and their families. The job description should never be viewed as an exhaustive list of any one person's responsibilities as we work together to get the job done.

Under the Workforce Innovation and Opportunity Act (WIOA), the U.S. Department of Labor requires all individuals making less than minimum wage receive Career Counseling Information and Referral (CCIR) training twice within their first year of making less than minimum wage and once a year after that about employment options and competitive, integrated employment. The Arc of Indiana provides CCIR training, led by a self-advocate, for all individuals in Indiana with intellectual and developmental disabilities making less than minimum wage, usually at a sheltered workshop. The Arc of Indiana is seeking responsible, committed CCIR trainers to teach other self-advocates working in sheltered workshops for less than minimum wage about community employment options. This position reports to Director of The Arc Advocacy Network.

Responsibilities

- Lead trainings of up to 30 people with intellectual and developmental disabilities
- Engage individuals in the training so they participate and better understand the information

Essential Job Qualifications

- Comfort speaking in front of groups with up to 30 individuals with IDD
- Have a good understanding of employment issues
- Ability to travel to workshops with a CCIR Support Specialist

Pay

This position is paid \$50 per training. Training frequency varies throughout the year and by geographic location.